

MEMORANDUM

To: Licensed Architects
Licensed Engineers
Licensed Fire Alarm Contractors
Licensed Fire Suppression Contractors
Mark Gates, Administrator for Inspections/Arson
Pat Slaughter, Regional Manager of Fire & Safety/Arson
Stephen Gogreve, Regional Manager of Fire & Safety/Arson
Pat Day, Supervisor of Health Care Inspections
Plan Review Staff

From: Jerry W. Jones,
Deputy Assistant Secretary/Chief Architect

Date: March 9, 2000

Re: Addition of Devices in Response to Inspection Citations

Where a Fire Marshal Deputy inspector inspects a fire alarm system and determines that additional fire alarm devices are required to achieve code compliance, it shall be the policy of this office to allow the ordered corrective work to proceed without the submission of an exemption request or formal plan review submittal subject to the following stipulations:

1. Limited to manual pull stations, smoke detectors, heat detectors and audible/visual notifications appliances.
2. Limited to a maximum of ten devices.
3. Contractor shall provide revised battery calculations to the inspector.
4. Contractor shall provide all information concerning the devices listing and compatibility (i.e. 2-wire smoke detectors and certain heat detectors).

Memorandum

Page 2

The inspector shall cite each deficiency in accordance with the applicable code and shall issue a order on the inspection report to add the additional devices. This policy allows the inspector to require up to a total of ten of the previously identified fire alarm devices due to system deficiencies discovered in the field. If the number of required additional devices exceeds ten, then the inspector shall require shop drawings to be re-submitted to the plan reviewer with an application, appropriate review fee and a copy of the inspector report identifying the deficiencies.

Please also note that this policy shall not apply to other fire alarm systems components such as additional fire alarm control panels, digital alarm communication equipment or similar devices cited by inspection. If these devices are required to be added to the fire alarm system, then the inspector shall require the shop drawings to be re-submitted to the plan reviewer with an application, appropriate review fee and a copy of the inspection report identifying the deficiencies.

The issuance of this policy is to cut down needless duplication of work. This policy amends the December 8, 1999 inter-office memorandum issued by Mark F. Gates BAdministrator for Inspections/Arson.

MCM/kmw

Cc: Marc Reech, Executive Staff Officer