

REQUEST FOR EXEMPTION
Automatic Sprinkler System – Modifications to Existing Systems
Instruction Sheet

INSTRUCTIONS TO APPLICANT AND REVIEW REQUIREMENTS

1. This application is to be submitted to perform minor modifications to an existing automatic sprinkler system, involving alterations/additions (up to a maximum of twenty (20) heads) and as referred to in NFPA 101:9.7.1.2. This scope of work must be limited to modifications which will not jeopardize system performance.
2. This form is not required for replacement of identical devices, materials, etc. done as part of maintenance or repairs. (Refer to NFPA 25).
3. A complete fire protection submittal is required if:
 - A. The existing system is extended into a previously unprotected area (may be considered on a case by case basis with supporting documentation), or
 - B. Devices, materials, etc. are replaced by components which are not identical and/or require calculations, or
 - C. Modification involve supplying two (2) or more heads from one (1) existing outlet, or
 - D. Modifications are resultant from a change of occupancy, or involve increase of hazard and/or special protection requirements (water curtain, concealed spaces, canopies, etc.).
4. NFPA 101: 9.7.1.2 Protection of Isolated Hazards
 - A. Protection of one (1) isolated hazard (enclosed room), with 130 sq. ft. maximum protection area (s x 1), requiring only one standard orifice sprinkler head, may be performed by a Louisiana licensed plumber or a Louisiana licensed sprinkler contractor.
 - B. Protection of one (1) isolated hazard exceeding a one (1) sprinkler head scope, is required to be performed only by a Louisiana licensed sprinkler contractor.
 - C. A building having one (1) or more (no limit) isolated hazards each meeting the scope of 4. A, above, any be performed by a Louisiana licensed plumber or a Louisiana licensed sprinkler contractor.
 - D. Exemption Request process required for all three scopes of work described above. The design and installation shall comply with NFPA 101:9.7.1.2 and applicable provisions of NFPA 13. Proof of adequate domestic water supply is required. If Item 5.B, above, includes two (2) or more heads in the room, a sketch of the layout and piping with a calculation to the source must accompany the exemption request. If Item 5. B., above, does not document adequate water supply, or if the typical orifice (1/2") sprinklers is not used, a standard fire protection submittal is required.
5. Complete all information on front side of form. Exemption request will be denied, if received incomplete.
 - A. Provide the State Fire Marshal Architect Review number, copy of inspection report, or reason for modification. If there is no architectural State Fire Marshal Architectural review number, indicate inspection report or reason for sprinkler modification in the description of work. Provide copy of inspection report with submittal. Owner to provide reason for the submittal indicated in the description of work, if reason for request is not as stated above.
 - B. Description of work to include the number of sprinklers, area covered by this exemption and the cost of the work to be done.
 - C. When all information is complete, form may be mailed or faxed to the S.F.M. Plan Review Section, for review. An invoice for review charges will be mailed from the Plan Review Section. NOTE: DO NOT MAIL A HARD COPY IF THE REQUEST IS FAXED. Do not fax or mail duplicate entries of the same request.