



Memorandum

Office of the Louisiana State Fire Marshal
8181 Independence Blvd.
Baton Rouge, Louisiana 70806
1-800-256-5452
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Visit our website: "www.dps.state.la.us/sfm/

Date: 11/14/05		No. of Pages including this one:	1
To:	Assisted Living Facilities		
From:	Felicia Cooper, Deputy State Fire Marshal Administrator		
Re:	General Meetings		
Pc:	Henry Fry, Don Zeringue, Steve Gogreve, Pat Aronstein, Fidel Fremin, Valeka Matthews		

In order to continue improving communication with the assisted living industry, the State Fire Marshal's office will host a series of general meetings with the industry. The meetings will be held in the large conference room on the first floor at the Baton Rouge headquarters at 8181 Independence Blvd. from 1:00-3:00 p.m. on the dates below. Each date is a Monday. As you know our first meeting was cancelled due to the hurricanes. This is a reminder for the December 12th meeting.

December 12, 2005
March 13, 2006
June 12, 2006
September 11, 2006

Please add these dates to your calendars. Please allow time to check in with our receptionist to obtain a badge to enter the building beyond the lobby. During the first meeting, we will ask for your e-mail address so we may remind you each time of the following upcoming meetings. Due to budget restraints, we will not be able to offer teleconferencing at this time.

Should you have any questions, please contact my assistant, Wanita Pepper at 1-800-256-5452 or 225-925-4119. We look forward to seeing you at these meetings in order to address concerns or issues that you may have.