



JOHN BEL EDWARDS
GOVERNOR

LOUISIANA DEPARTMENT OF PUBLIC SAFETY & CORRECTIONS
PUBLIC SAFETY SERVICES




H. "BUTCH" BROWNING, JR.
STATE FIRE MARSHAL

OFFICE OF STATE FIRE MARSHAL

LICENSING MEMORANDUM 2-2021

DATE: September 3, 2021

TO: All Louisiana-licensed Life Safety & Property Protection Firms and Members of the American Institute of Architects (AIA) and Mechanical Engineers Associated with the Louisiana State Licensing Board for Contractors

FROM: Erin E. St. Pierre, Deputy Chief 
Special Services Division

RE: Exemptions of Law Enforcement Restrictions for Monitoring and Service Personnel of Life Safety & Property Protection Firms and Associated Architectural and Mechanical Engineering Personnel

In order to address the potential negative effects that necessary barriers to areas affected by Hurricane Ida instituted by local and/or state governments may have on servicing employees of licensed life safety and property protection firms, the Office of State Fire Marshal has approved the use of an exemption letter, attached hereto, that should be carried by all firm servicing employees and members of the Association of Independent Architects (AIA), as well as mechanical contractor/engineering firms licensed through the Louisiana State Licensing Board for Contractors.

Firms and accompanying associations are encouraged to utilize the form to limit issues that may be encountered by servicing personnel who are required to respond to calls for service during the aftermath of Hurricane Ida. The form is intended to be presented to any law enforcement officer should an employee/member be required to engage in the servicing of fire detection, fire suppression and security alarm systems, as well as structural integrity inspections of affected buildings.

Should you have any questions regarding this correspondence, please do not hesitate to contact me at 225-925-4911.



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H. "BUTCH" BROWNING, JR.
STATE FIRE MARSHAL

OFFICE OF STATE FIRE MARSHAL

DATE: September 1, 2021

TO: Louisiana Law Enforcement Agencies and Personnel

FROM: Erin E. St. Pierre, Deputy Chief 
Special Services Division

APPROVED: H. "Butch" Browning, Jr. 
State Fire Marshal

RE: Exemption of Law Enforcement Restrictions for Essential Employees of Firms that Perform Vital Life Safety and Property Protection Services and Inspect Building Structural Integrity in Hurricane Ida-Affected Areas

The Office of State Fire Marshal is the licensing and regulatory authority of firms that perform services for thousands of businesses, governmental facilities and residential and commercial properties throughout Louisiana. In addition, the agency works closely with associations, such as the American Institute of Architects (AIA) and mechanical contracting/engineering firms licensed through the Louisiana State Board for Licensing (LSLBC), which focus on the design and integrity of damaged structures in areas impacted by natural or man-made incidents.

These services include, but are not limited to, monitoring and responding to and servicing life safety and property protection systems and equipment, such as fire/security alarm and fire sprinkler systems, that may have a devastating affect to safety if not promptly serviced. It must be noted that it is of paramount concern to this agency that monitoring operators and service technicians of our partner firms, as well as members of the AIA and LSLBC-licensed mechanical contractors/engineers, not be impeded from performing their vital services when called upon.

Therefore, the Office of State Fire Marshal is requesting that the individual(s) below be exempted from any law enforcement restrictions and be allowed to proceed unimpeded.

Name(s) of firm employee(s): _____

Firm name: _____

Firm address: _____

Contact telephone: _____

All monitoring operators, service technicians, AIA members and LSLBC-licensed mechanical contractors/engineers shall provide proper identification upon demand, if required.

Thank you for your assistance in this matter.