

**May 26, 2016**

**Life Safety & Property Protection Advisory Board Meeting Minutes**

**OSFM, 8181 Independence Blvd., Baton Rouge, LA 70806**

**ATTENDANCE:**

**BOARD MEMBERS:**

Boyd Petty, Chairman State Fire Marshal's Office  
David Allen – Security / Fire Alarm  
Ed Bradshaw – Sprinkler  
Danny Brown – Fire Suppression / Fire Extinguishers  
Ron Case – Fire Alarm  
Frank Gardner – Fire Extinguishers  
Russell Guidry – Fire Extinguishers / DOT Hydrostatic Testing  
Jay Himmel – Locksmith / Door Hardware  
Kimberly Wilkins – Security

**ABSENT MEMBERS:**

Bradley Boudreaux – Fire Alarm / Security  
Kathy Brown – Associate Industry  
Paul Robinson – Locksmith  
David Sisolak – Sprinkler

**VISITORS:**

Chris Wiles – Homeland Safety  
Tony Marquis – Homeland Safety  
Conrad Dupuy – LLSSA, President  
Joe Bob Massey – KR's Fire Suppression  
Chris Arroyo – Fire Extinguisher & Supply  
Donald Wilkins - Facility Automation  
Sarah Grace Brooks – Louisiana Fire Extinguisher  
Michael McLean – SFM Plan Review Architect  
Karen Merritt - State Fire Marshal Licensing Section

**CALL TO ORDER**

Boyd Petty called the meeting to order at 10:10 am at the Louisiana State Fire Marshal's office in Baton Rouge.

## **AGENDA:**

- ❖ **Pledge of Allegiance** and dates given of the next 2 board meetings
  - July 28, 2016
  - October 28, 2016
  
- ❖ **Review/acceptance of the minutes from February 25, 2016 meeting**
  - Board members reviewed the minutes and a motion was made by David Allen to accept the minutes. The motion was seconded by Ed Bradshaw. All were in favor, none opposed. The motion passed unanimously.
  
- ❖ **No changes in the LSPP Advisory Board Training and Education Requirements from the December 7, 2015 changes.**
  
- ❖ **Boyd Petty spoke to the Board about Senior Deputy Armond Lombas's passing on April 23, 2016. Today would have been Armond's 76<sup>th</sup> birthday. Mr. Armond was an irreplaceable asset to the Fire Marshal's office and to this Board. He was our go-to man for any questions regarding fire suppression or fire extinguishers. He assisted in writing the Life Safety rules. He was a wonderful man and will be greatly missed by all who knew him.**
  
- ❖ **Summary report of Suppression Committee given by Joe Bob Massey of KR's Fire Suppression.** Sub Committee believes the following training/certification programs are acceptable for qualifiers:
  1. **NICET** (National Institute for Certification in Engineering Technologies)
  2. **FPC** (Fire Protection Certification, Ltd.)
  3. **NAFED** (National Association of Fire Equipment Distributors)
  4. **FSSA** (Fire Suppression Systems Association) with a proctored exam
    - \* currently this course does not offer a proctored exam, however, the LFAA (Louisiana Fire Alarm Association) and the OSFM (Office of the State Fire Marshal) are working with the Board to get a proctored exam.
  - Manufacturer training would not be acceptable because they are product specific. The Board will vote on any recommendations at the next meeting on July 28, 2016.
  
- ❖ **Report on CTC (Certified Training Co.) course accepted by DOT for Hydrostatic Testing endorsement given by Chris Arroyo of Fire Extinguisher & Supply.**

Russell Guidry and Sarah Grace Brooks gave their opinion of this course and they highly recommended the course. Vote was taken to make a change to the guidelines on page 5, I. DOT Hydrostatic Testing Technician, number 2. The motion was made by Danny Brown and seconded by Russell Guidry.

- It currently states: “Department of Transportation (DOT) ~~Approved~~ Hydrostatic Testing Course.”
- The change would state: “Department of Transportation (DOT) **Recognized** Training for Hydrostatic Testing Course.

A motion was made by David Allen and seconded by Ron Case to accept the course (CTC) in July 2016 and change the guidelines then.

- ❖ **Report on Special Locking Committee** was given by David Allen (with comments given from Steve Elmore, who was not able to attend the meeting) and Mike McLean, plan review architect with OSFM. Jay Himmel and Boyd Petty also talked about fire doors in NFPA 80.
- ❖ **Tony Marquis and Chris Wiles** spoke to the Board about ESA (Electronic Security Association) CFAT (Certified Fire Alarm Technician) for Fire Alarm required verification problem of work history. Boyd Petty will reach out to NICET to get a list of verifiers and contact Mr. Paul Stockman. Also, Donald Wilkins of the LLSSA (Louisiana Life Safety and Security Association) spoke about getting ESA to revise CFAT course to address past Board’s concerns.
- ❖ **Discussion of guidelines** page 7, L. 2. – currently states “ADT Security Services, Inc. Residential Upstart Course”. This course is now called “Tyco Quick Start”. Motion was made by David Allen to get more information on this course before changing the name in the guidelines. Kimberly Wilkins will research this.
- ❖ **Comcast Greenfield** course for equivalent to ESA Level 1 was withdrawn by Roy Pollack at this time and may be submitted again in the future. Board still wants a Board member to audit this course.
- ❖ **Guidelines** page 13, 1.S. – change from any Jade Learning course to “any Jade Learning, LLC course”
- ❖ **CMoor Group** course, **GSTI (Global Security Training Initiative)** to be considered for initial security certification. The course was audited by Kimberly Wilkins, however, the online only course only offers online proctored exam. Kimberly was

unable to test due to not having a camera and/or proper video equipment on her computer. She will try again to test and will report back to the Board in July.

- ❖ **Verifeye** – modification to May 14, 2015 minutes to state “work limited to vehicles only, not building cameras”. Rules are not yet promulgated, but the licensing section is receiving certificates just for vehicle cameras. Verifeye and 24/7 Security, Inc. training course certificates will be accepted and those employees will be licensed as CCTV (that notes the limitations to vehicle cameras only) and the pocket ID will reflect vehicle cameras only. The motion was made by Ron Case and seconded by Jay Himmel. All were in favor, none opposed. The motion passed unanimously.
  
- ❖ Boyd Petty gave an update to the Board stating that the Governor’s Office of Boards & Commissions has only received 9 applications plus Boyd Petty. The Board needs to have twelve members. Boyd encouraged the Board to get in touch with Fire & Sprinkler Associations for submittals.
  
- ❖ **New Business**
  - Conrad Dupuy spoke about the legislature and SB336 that was defeated.
  - Mr. Dupuy also informed the Board of a dealer conference hosted by LLSSA that will be at the Paragon Hotel in Marksville on June 15-16, 2016 with CEU classes and many dealers present.
  
- ❖ A motion was made by David Allen and seconded by Kimberly Wilkins to adjourn the meeting at 12:15pm. All were in favor, none opposed. The motion was passed unanimously.

**ADVISORY BOARD MEETING VOTES**  
**MAY 26, 2016**  
**TOPIC: REVIEW OF LAST MEETING'S MINUTES (FEBRUARY 25, 2016)**

**MOTION**

**Review of the last Board meeting minutes (February 25, 2016). Motion was made by David Allen to accept the minutes. The motion was seconded by Ed Bradshaw. All were in favor, none opposed. The motion passed unanimously.**

<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>DAVID ALLEN</b>	<b>X</b>			
<b>BRADLEY BOUDREAUX</b>				<b>X</b>
<b>ED BRADSHAW</b>	<b>X</b>			
<b>DANNY BROWN</b>	<b>X</b>			
<b>KATHY BROWN</b>				<b>X</b>
<b>RON CASE</b>	<b>X</b>			
<b>FRANK GARDNER</b>	<b>X</b>			
<b>RUSSELL GUIDRY</b>	<b>X</b>			
<b>JAY HIMMEL</b>	<b>X</b>			
<b>PAUL ROBINSON</b>				<b>X</b>
<b>DAVID SISOLAK</b>				<b>X</b>
<b>KIMBERLY WILKINS</b>	<b>X</b>			

**ADVISORY BOARD MEETING VOTES**  
**FEBRUARY 25, 2016**  
**TOPIC: VERIFEYE AND 24/7 SECURITY, INC. TRAINING COURSES ACCEPTED**  
**FOR VEHICLE CAMERAS ONLY**

**MOTION**

**Verifeye and 24/7 Security, Inc. training courses to be accepted for vehicle cameras only. The license and pocket ID will reflect that the CCTV license is limited to ONLY vehicles cameras. Motion was made by Ron Case and was seconded by Jay Himmel. All were in favor, none opposed. The motion passed unanimously.**

<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
<b>DAVID ALLEN</b>	<b>X</b>			
<b>BRADLEY BOUDREAUX</b>				<b>X</b>
<b>ED BRADSHAW</b>	<b>X</b>			
<b>DANNY BROWN</b>	<b>X</b>			
<b>KATHY BROWN</b>				<b>X</b>
<b>RON CASE</b>	<b>X</b>			
<b>FRANK GARDNER</b>	<b>X</b>			
<b>RUSSELL GUIDRY</b>	<b>X</b>			
<b>JAY HIMMEL</b>	<b>X</b>			
<b>PAUL ROBINSON</b>				<b>X</b>
<b>DAVID SISOLAK</b>				<b>X</b>
<b>KIMBERLY WILKINS</b>	<b>X</b>			