

Minutes  
Louisiana Life Safety & Property Protection Board  
Baton Rouge, Louisiana  
October 23, 2008

ATTENDANCE	Boyd Petty, Chairman Roger Bourgeois Mitch Ewing Clayton Norred Jim Queen Bill Hattier Dera DeRoche-Jolet Danny Northcutt Eric Houin	State Fire Marshal's Office Fire Suppression Portables Hydrostatic Testing Locking Systems Security Associate Industry Fire Alarm Sprinkler
ABSENT	Kay Thorn Tim Crockett Dave Sisolak	Security Security Sprinkler
Visitor	Mike Polito	State Fire Marshal's Office

CALL TO ORDER

Chairman Boyd Petty called the meeting to order at 10:20 am at the Louisiana State Fire Marshal's Office in Baton Rouge. Boyd led the Pledge of Allegiance to our Flag.

MINUTES

A motion was made by Bill Hattier and seconded by Danny Northcutt to accept the minutes of our last meeting, August 12, 2008. The motion passed unanimously.

CONTINUING EDUCATION

Boyd presented a copy of the current requirements. Danny Northcutt presented recommendations for 2010 continuing education requirements. His recommendation was to have 8 contact hours for 2010. A lengthy discussion followed. Danny Northcutt moved that effective 2010 a minimum of eight hours training in the preceding 12 months of your renewal would be required. A minimum of 2 hours of professional training per license (Security or Property) would be required. The balance of training may be elective education contact hours approved by the LLSPB. The training back-up documents shall be maintained at the employer's office on a form supplied by the SFM. This requirement

does not apply to an apprentice. The motion was seconded by Clayton Norred. The motion was approved unanimously.

A motion by Bill Hattier and seconded by Roger Bourgeois that the board would create a Policy Manual. Bill Hattier volunteered to compile the manual. The motion passed unanimously.

Definitions to be included in the manual would be:

Meeting	Industry or endorsement related
Licensing Category	Life safety or fire protection
Business Development	Professional training that promotes ethical business practices (management and/or self development.)
Contact Hour	One hour unit for any board approved training
Endorsement Related	Training specific to a particular licensing sub-category: It can only be obtained for those endorsements currently held by the license holder.
Counter Day	Industry related equipment displays and training offered by manufacturers or distributors
Industry	Business activity regulated by RS40:1664.1 et seq.
Regulatory Training	Training offered by government agencies or safety organizations
Trade Shows	Industry related event consisting of exhibits
Elective	Optional training of a generalized nature which is not endorsement specific. Maximum credit one hour per training course of event.
Employer In-house Training	Training taught by an employer to his own employees on both endorsement related or elective subjects. Credit shall be incremental to the training offered but not to exceed one hour per course per day.

## NEW BUSINESS

Eric Houin discussed the requirements of a professional engineer

The next meeting was scheduled for December 11, 2008.

The meeting was adjourned at 1:55 pm.

Submitted by:

Clayton Norred  
Board Secretary