

## MEMORANDUM 99-2

TO: Plan Review Staff, Inspection Staff, Licensing Division, Architects, Engineers and Fire Alarm Contractors

FROM: Jerry W. Jones  
Deputy Assistant Secretary/Chief Architect

RE: Fire Alarm Exemption Request Forms for Supervised Automatic Sprinkler Systems and Elevator Recall

DATE: April 6, 1999

In an effort to help expedite minor required systems through the review process, this office shall allow fire alarm control panels being utilized **only** for the supervision of automatic sprinkler systems in accordance with 101:7-7.2; or a fire alarm control panel being utilized **only** for elevator recall in accordance with 72:3-8.14 to be submitted on the Fire Alarm Exemption Request Form. This will cut down on the review time and ultimately construction delays. The only difference between this exemption request and the “typical” request is, this exemption request must include the manufacturer’s cutsheets on the panel, smoke detectors, heat detectors, and battery calculations for Elevator Recall Systems; or cutsheets on the panel, water flow switches, tamper switches, battery calculations and identification of the signaling system type for a Supervised Automatic Sprinkler System.

Please be advised that this office policy applies **only** to buildings that are not required by code to have a fire alarm system; but are required by other code sections to have these systems supervised.

JWJ/mcm