

INTERPRETIVE MEMORANDUM 2002 - 01

To: Licensed Architects
Licensed Engineers
Licensed Sprinkler Contractors
Licensed Fire Alarm Contractors
Licensed Fire Suppression Contractors
Felicia Cooper, Administrator - Inspections
Stephen Gogreve, Manager
Boyd Petty, Manager
Pat Day, Supervisor of Health Care Inspections
Plan Review Staff

From: Jean Carter, Architect Supervisor
Henry Reed, Architect Supervisor
Don Zeringue, Architect Supervisor
Fidel Fremin, Architect Supervisor

Approved: Mark Gates,
Deputy Assistant Secretary/Chief Architect

Date: January 28, 2002

Re: **Temporary Buildings**

Definition of Temporary:

A building may be considered temporary if it is expected to be in place for less than one year and as determined by the Office of the State Fire Marshal.

General Requirements:

- Temporary buildings shall comply with the most recently adopted edition of NFPA 101, Life Safety Code, unless modified by the following.
- Due to the use of temporary field offices, storage facilities and industrial occupancies located within industrial facilities or construction sites by able-bodied personnel, these facilities will not be required to meet the ADAAG requirements of the State of Louisiana. However, in the event that a disabled person is required to access any of these facilities, then full compliance with the ADAAG shall be provided.

Submittal Requirements:

- Skid mounted construction field offices, storage facilities and industrial occupancies, motor homes, and travel trailers used as a temporary building as defined above will not require a plan review submittal.
- A plan review approval or an exemption from review will remain in effect for its full duration even if a building is moved from one location to another on the same site.
- A single six-month exemption extension may be granted for a building upon receipt and review by the Office of the State Fire Marshal of a request in writing.
- Temporary buildings larger than 4000 sq. ft. in area shall not be eligible for an exemption from review. Temporary buildings not separated from one another by at least 10 ft. or by two-hour fire-rated construction shall be considered as one building of aggregate area for this purpose. Non-combustible decks, open canopies, stairs, landings, and similar features will not be considered as connecting buildings together.

Site Specific Plan Review Exemption:

- Owners of temporary buildings may submit an annual plan review exemption form requesting a single approval to erect a specific number of temporary buildings during the calendar year at a specific site or facility.
- The submitted form and any accompanying documentation shall document the compliance of all temporary buildings with the general requirements stated above.
- The submitted form and any accompanying documentation will specify the number of temporary buildings that the owner expects to erect during the calendar year at the particular site, and include payment for that number in accordance with the fee schedule provided by the State Fire Marshal's Office.
- The State Fire Marshal may allow the stated number of temporary buildings approved in this manner to be increased at any time during the calendar year after a review by the State Fire Marshal of the letter of addendum and payment of additional fee as appropriate.
- **Temporary buildings that do not meet all of the general requirements stated above shall be individually submitted.**
- **All temporary buildings shall be subject to periodic inspections by the State Fire Marshal's staff.**
- Temporary buildings so permitted shall remain approved until removed from the site or until the expiration of the permit period approved, whichever comes first, provided all conditions under which the original approval was issued by the State Fire Marshal remain in place and no modifications have been made to the temporary buildings since the date of approval.
- The owner **shall** maintain an updated and running records regarding the number of temporary buildings erected and the location and expected period of use for each.