



BOBBY JINDAL
GOVERNOR

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

Public Safety Services



H. BUTCH BROWNING
STATE FIRE MARSHAL

June 2, 2010

To: All State Fire Marshal Personnel
Parish President and Mayors
Parish OEP Directors
Certified Fire Prevention Bureaus
Parish and Municipal Building Officials
Industrialized Building Manufacturers and Dealers
LA Fire/Life Safety Protection Contractors

From: Chief H. Butch Browning, State Fire Marshal

**Re: Emergency Procedures re: Deepwater Horizon Oil Rig Incident
Temporary Occupancy of Industrialized Buildings and Existing Buildings**

Due to the Deepwater Horizon Oil Rig incident, many facilities require **temporary use of Industrialized Buildings or Existing** site-built buildings that typically cannot be expeditiously processed through standard plan review and inspection procedures. This order shall also apply to any watercraft, membrane design or moveable as deemed necessary by the State Fire Marshal. As such, **until August 1, 2010**, owners or their representatives may request immediate installation and/or use of a temporary building by submitting a "Building Modifications – Request for Exemption from Full Plan Review" form along with an explanation of the scope of work and a site plan. After review, this office may grant an immediate "go to work order" and the owner shall schedule a field inspection. This office may grant Emergency Temporary Occupancies for up to 90 days. This office will also require that all local notification be made as well as compliance with any local rules and authority. In addition, we will require that existing appropriate approved structures be utilized before such temporary buildings are constructed or used. Local jurisdictions shall be made aware before construction of temporary facilities.

The State Fire Marshal will require a procedure for full evacuation, within 24 hours of public notice by the appropriate government official that evacuation is urged or recommended.

After August 1st, an assessment will be made to determine if an extension of time for these procedures will be needed in order to be consistent with the recovery efforts. This memo shall apply to all areas of the state that are directly and indirectly affected by the disaster and is intended to expedite construction related to the recovery effort.

This process applies to the commercial use of buildings. Buildings used for sleeping purposes and are occupied by more than three persons not related, will be considered as commercial use by this office.

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OFFICE OF THE STATE FIRE MARSHAL
8181 INDEPENDENCE BOULEVARD, BATON ROUGE, LA 70806
(225) 925-4911 1-800-256-5452

Contact the Building Official of the jurisdiction in which the building is located for additional information and permitting requirements.

Requirements for installation of fire sprinkler, suppression, alarm or detection systems and other fire protection equipment shall only be done by a licensed Louisiana fire protection contractor. Fire department fire watch will be allowed for short periods of time until required systems are installed.

These procedures will in no way relieve the owner from full compliance with the codes, laws, and rules of the state. All other procedures will apply as usual.

INDUSTRIALIZED BUILDINGS:

Only INDUSTRIALIZED BUILDINGS that bear a decal of approval issued by this office will be considered acceptable for expedited installation. Manufacturers of these building types shall be properly registered with this office and in compliance with the rules and regulations of the Industrialized Buildings Act in order to obtain a decal of approval.

Requests to temporarily install and occupy approved Industrialized Buildings will be limited to the following occupancy types and time periods listed below. Facilities used for any other purpose or for more than a six month time period will require a full plan review submittal.

Residential use (sleeping):	6 months
Business use:	6 months
Storage use:	6 months

EXISTING BUILDINGS:

Temporary use of existing buildings for a change of use will be handled on a case by case basis. A field inspection shall be scheduled as soon as possible. The Inspector shall contact either Steve Gogreve or Don Zeringue from the field prior to granting temporary occupancy, OR the owner may submit plans indicating fire protection features and a description of the intended use to Mr. Zeringue for review. If Mr. Zeringue grants occupancy, the owner may occupy the building prior to the inspection. Information regarding the facility will be forwarded to the District Office. Field inspection shall be scheduled as soon as possible after receipt of this information.

EMERGENCY PROCEDURES FOR TEMPORARY OCCUPANCY:

Inspectors shall indicate the following statement on the inspection report:

***Temporary occupancy is permitted for 90 days, until _____ (indicate date). If additional time is needed, owner shall submit request in writing to the State Fire Marshal's Office for additional time (send letter to State Fire Marshal's Headquarters Office) or if facility will become permanent, a formal plan submittal shall be submitted to the State Fire Marshal's Office for review at least 30 days prior to the temporary occupancy expiration date on report.**